

Risk Management Policy

The purpose of the Risk Management Policy (RMP) is to identify the risk, which may create hindrances for management to achieve the Company's objective and introduce appropriate and effective controls to mitigate the identified risk. The Board of Directors (BOD), Chief Executive Officer (CEO), and concerned Head of Department (HOD) are responsible for the Risk Management Policy.

Following are the salient features of the Risk Management Policy:

- Management must ensure that every HOD must identify the risk of his/her department and describe the measures to mitigate the identified risk. Every department must be updated about relevant regulatory requirements, laws, and codes of conduct pertaining to the activity of his/her department, and it should be observed and implemented at various execution levels.
- Each risk should be categorized in 4 levels, namely low, medium, high, and crucial.
- HOD should set and change the levels of risk with the consultation of the Chief Internal Audit (CIA). HOD will also be empowered to modify the measures to cope up with already identified risk.
- The monitoring and reporting level of each risk will be defined by the CEO with the consultation of CIA and HOD.
- Every HOD will prepare a document of the identified risk of his/her department along with the control measure to mitigate the risk. The HOD will keep the record of change in the level of risk and will keep track of reporting to higher authority and measures taken by the concerned department to control the situation. Every change in the level of risk shall be reported to the CIA for assessment and updating in the Risk Register.